



Zertifiziert nach
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Public procedures directory

Pursuant to section 4g of the German Data Protection Act (BDSG), information referred to in section 4e BDSG shall be made available in a suitable way to anyone who files a corresponding application. Aero-Coating GmbH complies directly with this obligation, thus waiving the necessity für any individual application.

1.) Name of the responsibility body

Company	Aero – Coating GmbH
Registered office of the company	Wismar
Commercial register No.	Schwerin / HRB 5208
VAT registration No	DE 811 612 597
Tax No.	080 / 105 / 03109

2.) Managing directors

Name	Hans W. Eifeler, Dr.-Ing. Florian Gehrig
Position	Managing director

3.) Data processing manager / Data protection officer

Name	Dr.-Ing. Florian Gehrig
Position	Data processing manager

Name	Tobias Röpcke
Position	Data protection officer

4.) Address of the responsible body

Road	Lukaswiese 8
Zip code / place	23970 Wismar
Phone	+49 - 3841 26 96 0
Fax	+49 - 3841 26 96 66
E-Mail	info@aero-coating.de
Internet	www.aero-coating.de



5.) Intended purpose of data collection, processing and use

Aero – Coating GmbH offers solutions for constructions made of different metals that face the problem of contact corrosion. Aero coating offers perfect coating systems made possible by the use of the most modern products. These products have been established in the aviation industry for many years. Apart from the pure coating service further manufacturing and packing solutions are offered.

Personal data is collected, processed and used for the execution and settlement of orders.

6.) Implied groups of persons

We may collect and process data for the following groups of people as long as they are natural persons:

- Employees and applicants
- Customers and prospective customer
- Suppliers
- Business partner
- Co-operation partners

7.) Data and data categories

We collect, process and use the following kinds of data:

- Addresses
- Bank account
- Personnel administration data – and control, for communication as well as the completion and a check of transaction
- Settlement data
- Contact informationen as well as support information

8.) Receiver of the data

The data are passed on internally and externally to the following receivers:

- Public authorities, which receive data due to laws (e.g. social security institution, fiscal authorities)
- Internal departments, those at the execution of the respective business processed involved are (personnel administration, account system)
- External bodies, like connected enterprises and external contractors in accordance section 11 of the BDSG



- Further external bodies (e.g. financial institutions, insurance offices, others, as far as a consent has been written or a transmission from predominantly justified interest is permissible)
- Other financial service providers (in the context of the exchange)

9.) Standard terms for data deletion

The legislative bodies have decreed various duties to keep and retain records as well as corresponding deadlines. Following the expiry of the respective period, the corresponding data will be routinely deleted if they are no longer required for the execution of a contract. Thus according to commercial law any financial effective data of a completed financial year are deleted after further ten years, if no longer periods for safekeeping are necessary/specified. In the personnel administration and human resource tax department the periods till deletion may be shorter. This practice applies to rejected job applications for example.

If data is not affected by these regulations, they will be deleted, as soon as the purposes stated in chapter 6 are obsolete.

11.) Intended transfer of data to third countries

Only in case of an explicit consent, a necessity, the fulfillment of contract purposes, a quasi-contract bond of trust, the consultation of a concerning or due to legal obligations data will be transmitted to third countries.

Suitable measures ensure the protection of the privacy-legal powers of the concerned people.

12.) Technically organizational measures

The Aero - Coating GmbH commits itself to use technical and organizational security measures in accordance with section 9 of the BDSG. Aero - Coating GmbH ensures the protection of the administered data from coincidental or deliberate manipulations, loss, destruction or from the access of unauthorized people. The assigned security measures are sequentially improved according to the technological development. This means that the Aero – Coating GmbH will store its privacy-relevant information exclusively on secured systems in Germany. Access to this information is restricted to a very limited number of authorised individuals and persons committed to data protection in accordance with section 5 of the BDSG. These individuals are involved in the technical, administrative, or editorial supervision of the data.